

STICKLEPATH PARISH VOLUNTEER WORKDAYS
RISK ASSESSMENT

STICKLEPATH WORK DAY	DATE OF EVENT: 22 nd February 2025
ORGANISED BY: STICKLEPATH PARISH COUNCIL and NATIONAL TRUST	
Risk assessment carried out by: Cllr. Derek Moore, Vice Chair	Date of assessment: 1st February 2026

All areas will be surveyed the day before the Work Day, and monitored throughout the day by the Event Coordinators. These will allocate work and restrict volunteers to work in areas of their competence. These will wear specific tabards for identification. All children to be accompanied by their carers. An additional Risk Assessment has been approved by the National Trust for StOC members who will be in charge of the bonfire on Finch Meadow

HAZARDS	WHO MIGHT BE AFFECTED	CONTROL MEASURES TO BE PUT IN PLACE FOR WORKDAY	HOW WILL THIS BE MANAGED	WHO BY
Use of tools (borrowed from StOc or own use)	Vols. public	• Pre-inspection of tools • Short instruction on safe use of tools and ensuring safe distance between working • Mislaying potentially dangerous tools • Pre-publicity and warning signs about use of tools/work projects	• StOc check on issue • Briefing before tasks and H&S sheet issued • Log of tools maintained • Signs displayed before day	• StOc leaders • ECs • StOc • ECs
Traffic	Vols.	• Litter picking and weeding on main roads: Vols. must stay on pavements only and must not work into the road under any circumstances • Warning Signs to be put up at each entrance to village • Main street – adults only • Main Street: Tabards to be worn • Vols. not to use headphones	• Additional briefing • Vols. High viz. vests • Additional signage to alert temp. lane closure • Monitoring	Rd. Warden Ch.8 qualif. DCC H'ways informed 1/2/26
Weather	Vols.	• Vols. advised to wear suitable shoes and clothing, and bring water • Vols. advised to bring/use sun protection cream as appropriate • If weather conditions hazardous the event would be postponed e.g. lightening or cancelled e.g. heavy rain	• Advance information • Check weather forecasts • Assessment on the day	• EC
Infection/disease All outdoors	Vols.	• Vols. Encouraged not to participate if feeling unwell. • Volunteers instructed not to touch hypodermic syringes etc. and to notify the Event Co-ordinator	• Check Covid prevalence. • Log and report	• EC
Minor Injuries: e.g. Cuts from sharp objects e.g. glass, thorns, bramble. Stings	Vols.	• Volunteers advised to bring protective gloves, sturdy clothes and hats. • Volunteers provided with appropriate tools for cutting or lifting • Any actual harm to be reported • Minor first aid kit maintained	• Equipment supplied by StOc • Injury assessed, first aid applied and/or referral on	• EC • • FAC

Hazardous substances	Vols.	- Volunteers instructed not to touch hazardous substances but to report them to the Events Coordinator - Report to WDBC Environmental Health	- Hazardous substances - Log and Report	EC
Disorientation	Vols	- Direction to Sticklepath Moor not known by all volunteers - Sticklepath Moor has wet/boggy areas/only one gate	- Volunteers to be escorted - Work areas delineated	
Supervision of children	Vols. Public	- Ages of children to be ascertained – no permission for unaccompanied young people under 16 years - Ensure that parents/carers take full responsibility for children at all times	- On the day - Brief to parents	- EC - EC
Lone working	Vols.	Volunteers not to work alone	Organise groups on day	EC
Violence/verbal abuse	Vols. Public	- Tasks will be on public land as agreed by SPC - Volunteers instructed not to challenge any public confrontation e.g. litter droppers	Activity will be publicised beforehand to inform the residents neighbouring areas	- SPC - EC
Slips and trips	Public	- Volunteers advised to wear sturdy footwear - Vols to be advised of any rough, uneven or steep ground - Injuries to reported	- Advance information - Logged	- EC - FAC
Water hazards e.g. drowning	Vols.	- Only National Trust supervised volunteers to enter the Leat - No lone working - Children supervised	- NT insurance checked - Safety briefing	- EC - NT
Dangerous dogs	Vols. Public	- Volunteers instructed not to trespass, avoid farms etc., remain in groups, stay away from dogs and be vigilant - Vols. Instructed not to bring dogs with them	- Safety briefing and H&S info sheet - Supervision by NT staff	- EC - NT
Electricity	Vols.	Volunteers warned of electrical hazards e.g. overhead cables	Safety briefing	EC
Toilet requirements	Vol Public	To inform all Vols of availability of toilets in 2 pubs – or go home	Initial briefing	EC
Food Safety	Vols.	- Snacks to be purchased and arrayed on plates by volunteers. - Drinks by National Trust staff	- Prepackaged biscuits - NT staff servicing	- EC - NT
Leat cleaning	Vols.	Precautions as above, with additional supervision by NT staff	NT briefing	NT

Key;

EC: Event Coordinator – Cllr Derek Moore DVW: Dartmoor Volunteer Warden FAC: First Aid Coordinator**Alan Wright** ... for Leat Ben Shapcott
RW Road Warden Cllr Jake Powell StOc: Sticklepath and Okehampton Conservation Group SPC: Sticklepath Parish Council
WDBC: West Devon Borough Council Vols: Volunteer residents NT: Ben Shapcott National Trust Manager